

SUMMONS TO ATTEND COUNCIL MEETING


Monday 13 July 2020 at 6.00 pm

This will be held as an online virtual meeting

The link to view this online meeting live is available [HERE](#)

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the MEETING OF THE COUNCIL of this Borough.



CAROLYN DOWNS
Chief Executive

Dated: 3 July 2020

For further information contact: James Kinsella, Governance Manager
Tel: 020 8937 5446; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: democracy.brent.gov.uk

The press and public are welcome to attend this as an online virtual meeting. The link to attend and view the meeting live is available [HERE](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
 - To which you are appointed by the council;
 - which exercises functions of a public nature;
 - which is directed is to charitable purposes;
 - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

Agenda

1 Apologies for Absence

2 Minutes of the Previous Meeting 1 - 26

To confirm as a correct record, the minutes of the previous meeting of the Council held on Wednesday 19 February 2020.

3 Declarations of Interest

Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

4 Mayor's Announcements (including any petitions received)

To receive any announcements from the Mayor.

5 Appointments to Committees and Outside Bodies and Appointment of Chairs/Vice Chairs (if any) 27 - 28

To agree any appointments to Committees, Joint Committees, Forums, Panels and Outside Bodies (if any); and the appointments of Chairs/Vice Chairs (if any) in accordance with Standing Order 30(g).

6 Deputations (if any)

To hear any deputations received from members of the public in accordance with Standing Order 32.

7 Questions from Members of the Public 29 - 36

7.1 To receive questions submitted by the Public to Cabinet Members, in accordance with Standing Order 33.

Three questions have been received under this item, which have been attached along with the written responses provided.

7.2 To receive questions submitted from Brent Youth Parliament to Cabinet Members, in accordance with Standing Order 33(d).

One question has been received under this item, which has been attached along with the written responses provided.

8 Petitions (if any)

For Members to refer to petitions received and debate a petition with more than 200 signatures in accordance with the Council's petition rules and Standing Order 66.

9 Reports from the Leader and Cabinet

To receive a verbal report from the Leader of the Council in accordance with Standing Order 31 providing an update on any key or significant issues arising from any matter within the responsibility of Cabinet.

10 Questions from the Opposition and other Non-Cabinet Members

For questions to be put to members of the Cabinet by opposition and non-Cabinet Members in accordance with Standing Order 35.

Members are asked to note that no advance notice questions have been submitted for response at this meeting of the Council.

11 Report from Chairs of Scrutiny Committees

To receive reports from the Chairs of the Council's Scrutiny Committees in accordance with Standing Order 36. The reports have been attached as follows:

11.1	Resources & Public Realm Scrutiny Committee	37 – 48
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11.2	Community & Wellbeing Scrutiny Committee	49 – 60
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12 Report from the Audit & Standards Advisory Committee 61 - 66

To receive a report from the Audit & Standards Advisory Committee in accordance with Standing Order 37.

13 Non Cabinet Members' Debate

To enable non Cabinet Members to debate an issue of relevance to Brent, for which notice has been provided in accordance with Standing Order 34 and to receive reports from Cabinet members, where required, on issues previously raised.

Members are asked to note that no item has been submitted for debate at this meeting of the Council.

14 Brent Black Community Action Plan

67 - 80

To receive a report from the Assistant Chief Executive presenting the Brent Black Community Action Plan, which has been developed with black community Leaders in the borough.

Ward Affected:
All Wards

Contact Officer: Shazia Hussain, Assistant
Chief Executive
Tel: 020 8937 5974
Email: shazia.hussain@brent.gov.uk

15 Emergency Planning Response to Covid-19

81 - 116

To receive a report from the Chief Executive informing Members of the work that has been undertaken since Emergency planning and GOLD arrangements were established across the Council as a result of the pandemic flu virus Covid-19.

Ward Affected:
All Wards

Contact Officer: Carolyn Downs, Chief
Executive's Office
Tel: 020 8937 1007
Email: Chief.executive@brent.gov.uk

16 Financial Impact of Covid-19

117 - 140

To receive a report from the Director of Finance providing an update on the overall financial position facing the Council and highlighting significant risks, issues and uncertainties. The report also presents an early overview and assessment of the financial impact of COVID-19 on the medium term financial strategy and outlines future steps to ensure the Council continues to operate in a financially sustainable and resilient way.

Ward Affected:
All Wards

Contact Officer: Minesh Patel, Director of
Finance
Tel: 020 8937 4043
Email: minesh.patel@brent.gov.uk

17 Pan-London Dockless Vehicles ByeLaw

141 - 152

To receive a report from the Strategic Director, Regeneration & Environment detailing the background and legal context around dockless cycle hire schemes in London and the proposal by London Councils Transport and Environment Committee (TEC) for the creation of a pan-London byelaw that would regulate the use and management of dockless cycles. The report seeks approval to delegate the function for making of that byelaw to London Councils TEC.

Ward Affected:
All Wards

Contact Officer: Tim Martin – Transportation
Planning Manager; Spatial Planning;
Regeneration & Environment
Tel: 020 8937 6134
Email: tim.martin@brent.gov.uk

18 Resolution to approve reason for non-attendance at meetings

153 - 156

To receive a report from the Director Legal, HR, Audit & Investigations seeking approval, under Section 85 (1) of the Local Government Act 1972, to a reason under which the requirement for a member to attend at least one meeting of that Authority within a 6 month consecutive period could be waived for circumstances specified in relation to Covid19 (Coronavirus).

Ward Affected:
All Wards

Contact Officer: Debra Norman, Director of
Legal and HR Services,
Tel: 020 8937 1578
Email: debra.norman@brent.gov.uk

19 Municipal Calendar of Meetings 2020/2021

157 - 174

To receive a report from the Chief Executive setting out the calendar of meetings for the 2020/2021 Municipal Year. Given the delay in being able to hold the Annual Council meeting as a result of the restrictions in place relating to Covid-19, members are asked to note that the Chief Executive has used her emergency decision making power to provisionally agree the calendar in order to allow the initial programme of meetings to proceed in advance of the final calendar being presented to Council for formal confirmation.

Ward Affected:
All Wards

Contact Officer: James Kinsella, Governance
Manager
Tel: 020 8937 2063
Email: james.kinsella@brent.gov.uk

20 Motions

Members are asked to note that no motions have been submitted for debate at this meeting of the Council.

21 Urgent Business

At the discretion of the Mayor to consider any urgent business, in accordance with Standing Order 30(s).